

## USP RATES 2011

The University Research Committee (URC), through the Faculty Research Committee, funds staff research - travel, equipment, support staff, and other costs. (Student course work is normally funded through the instructional budget. The URC can fund postgraduate research as part of a thesis, and other student research in exceptional cases.

This document includes some basic guidelines and current rates.

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### PER DIEM

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Current USP rates apply, unless receipts are provided to justify more.

This applies to all USP staff and to any approved research assistant.

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### ALLOWANCE

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#### Fiji

1. **USP staff:** Not eligible.
2. **USP Graduate Student Research Assistant:** Step 12 of the current USP Hourly Staff Rates. \$4.71 per hr, or \$37.68 per day (8 hrs), or \$188.40 per week (5 working days).
3. **USP Undergraduate Student Research Assistant:** Step 1 of the current USP Hourly Staff Rates. \$4.13 per hr, or \$33.04 per day (8 hrs), or \$165.20 per week (5 working days).
4. **Other research assistants.** Same as (3). If the research assistant is a graduate of a university, then (2).

#### Other USP Member Island Countries

For the other island countries, the Finance section must be consulted for the hourly rates. The bottom Step rate (Step 1) is applicable to undergraduate student research assistants, or other research assistants. Using Fiji's equivalence, the rate for Graduate student research assistant is calculated as follows:

$$\boxed{\text{Rate/hr} = (\text{Step 1 rate/hr}) \times (4.71/4.13)}$$

In addition to the rate indicated, USP will contribute towards a superannuation scheme (e.g. FNPF).

### Other Categories

1. **Technical assistants:** These are usually full-time non-academic USP staff; to be paid standard USP overtime rates, with benefits, if any.
2. **Consultants:** These are usually full-time non-academic USP staff; to be paid standard USP consultancy rates, with benefits, if any.

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### VEHICLE RATES

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1. **Hired Vehicle:** Use USP vehicle if possible.
2. **Private Vehicle:** Based on engine capacity:

| Vehicle cc                                   | Cents per km<br>(current USP rates) |
|--|-------------------------------------|
| 2000cc and under                             | 48c p/km                            |
| 2001cc and over                              | 50c p/km                            |
| Motorbikes, mopeds, motor scooters & smaller | 34c per km                          |

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### MISCELLANEOUS EXPENSES

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1. **Interlibrary loans** F\$150
2. **Thesis preparation** – photocopying F\$75
3. **Thesis preparation** – printing F\$75
4. **Thesis preparation** – binding F\$180
5. **Miscellaneous printing and photocopying** F\$100
6. **CD-ROMs, Floppy Disks** (under Equipment head) etc. F\$100

Under special cases, with proper justification, higher amount may also be considered.