

MAJOR TASK: RESEARCH AND PRESENTATION

Learning Outcomes

This major task will introduce you to the six facets of research contained in the Research Skills Development adopted by USP. It will enable you to acquire the skills necessary to carry out a research.

The six facets are:

1. Embark on inquiry- determine a need for knowledge
2. Find or generate information- identify sources, collect information
3. Critically evaluate information -
4. Organize Information- arrange your information according to the prescribed format.
5. Synthesise and analyse and apply new knowledge-
6. Communicate knowledge and the process used to generate it.

The major assessment is divided into **THREE assignments** which you will need to submit for marking. Each assignment will have its learning outcomes.

ASSIGNMENTS	TASKS	TIME FRAME	MARKS	%
1.	a) Embark on inquiry/Defining your topic	End of Week 5	12	6
	b) Locating information sources		8	4
2.	c) Critically evaluate information	End of Week 8	20	10
	d) Organising your information		10	5
3.	e) Presentation/ Synthesize and Analyse and Apply new knowledge	End of Week 12	50	25
	f) Communication and Assessment			
Total			100 marks	50%

Major Assessment: Research Question

1. **Select** a topic taken from the themes of study in this course provided below that has some importance to you or your community.
2. **Carry out a research** into this aspect that will provide some **new information**. In collecting your information you are required to:
 - a) Carry out interviews.
 - b) Use secondary sources such as books, journals newspapers.
 - c) Use no more than two internet sources.
3. Present your findings in any one of the following ways listed below:
 - A power point presentation 8 -12 slides
 - An essay – 800 words
 - A written project with photos and diagrams, tables etc. 800 words

Themes of study to choose from

Our study themes for HYF01 are to be taken from the following themes ONLY.

- Unit 4: Islanders and Europeans
- Unit 5: Missionary , Islander Interaction
- Unit 6: Pacific societies and colonial rule

Below is a table that may help you decide on your topic of research. Ensure that what you decide to research is connected to one of our study themes.

Theme of study	Topics	You might decide to choose:	You may want to find out:
Islanders and Europeans	<ul style="list-style-type: none"> • Beachcombers and castaways • Impact of beachcombers and castaways • Islanders and traders • Biographical study 	Islanders and traders	<p>The history of an old trading store/ business in your town (has its origins in this period – 1870s-1900s)</p> <p>Or</p> <p>Family history that may have its roots in the arrival of early Europeans.</p>

<p>Missionary, Islander interaction</p>	<ul style="list-style-type: none"> • Traditional gods and beliefs • Background of early missionaries and the spread of Christianity • Missionaries and political development • Biographical study 	<p>Biographical study</p>	<p>The history of a mission school, or church or biographical history that goes back to the period (1860s- early 1900s)</p>
<p>Pacific societies and colonial rule</p>	<ul style="list-style-type: none"> • Motives for imperialism and colonialism • Direct and indirect colonial rule in the Pacific • Biographical study of Sir Arthur Gordon. Ratu Sir Lala Sukuna 	<p>Indirect rule</p>	<p>The history of the Native administration in Fiji/ Samoa. Biographical study of a colonial official in your country.</p>

(**Note:** Instructions and Marking criteria for the three assignments are provided as separate word documents.)

ASSIGNMENT 1: EMBARK ON INQUIRY AND FIND OR GENERATE NEEDED INFORMATION

Due date: 20th March, 2015 *(End of week 5)*

Value: 10%

Marks: 20 marks

Learning outcomes

Upon completion of this assignment you will be able to:

1. Define a topic of research from ONE of the following themes of HYF01:
 - a. Unit 4: Islanders and Europeans
 - b. Unit 5: Missionary , Islander Interaction
 - c. Unit 6: Pacific societies and colonial rule

2. Identify reliable and relevant sources of information that you will use to carry out this research.

3. Write, in essay form, your explanation of your topic of research using the guiding questions provided in the instructions below.

Instructions: (Please re-read the previous section [Major Research Task] before doing Assignment 1)

Assignment 1 consists of TWO parts:

- a) **Part A:**
Define and explain your topic of research for this major research task. Your topic should fall into one of the three units listed above in 1(a-c). Your topic must also be original or have some original aspects to it.

(12 marks)

a) The explanation of your topic should be written in essay form, consisting of five paragraphs.

- Paragraph 1: Introduction
- Paragraphs 2-4: Explanation of reasons and significance of this topic to you, your community or your nation.
- Paragraph 5: Conclusion

In this essay you will define your topic and explain your choice (2-3 reasons to be explained in a paragraph each) and what you hope to find out. Ensure that your topic is linked to one of the 3 optional themes taken from this course. Include subtopics or guiding questions in one or two of your paragraphs as your guide to steer your research.

b) **Part B:**

Identify the sources you will use for this research. Your answer should be written into a grid similar to the one provided on the next page.

(8 marks)

Your sources:

- i. Carry out interviews (2 or more individuals)
- ii. Use primary and secondary sources such as books, journals newspapers. (3 or more)
- iii. Use no more than three internet sources.

c) After each source you have listed, provide the following:

- iv. Bibliographic information/details (follow the format provided)
- v. A brief explanation of the kind of information you hope to get from each source.

d) Here is a sample of what your source grid should look like. You may use more sources if you wish especially where books, journals, newspapers and interviews are concerned.

e) Remember you are only allowed to use 3 internet sources.

Source Grid

Source	Names Interviewees –Bibliography details	Brief explanation
1.	Interviewee's name/name of interviewer/ /Date of interview	
2.	Reference 2. Interviewee's name/name of interviewer/ /Date of interview	
	Titles of Books/Journals– Bibliography details	
1	Author/Title/city of publication Publisher/ /Date	
2	Author/Title/city of publication Publisher/ /Date	
	Names of Websites–Bibliography details	
1	Author name(s), page title, website title, web address, and date accessed.	
2	Author name(s), page title, website title, web address, and date accessed.	

ASSIGNMENT 1: MARKING RUBRIC

Please take note of the marking criteria below. Print based students: Please tear out this page and attach it to your assignment when you are ready to submit it for marking.

Part A

Criteria	Very Good		Good		Needs reworking		
	6	5	4	3	2	1	0
Research Questions/Topic	Clear understanding of what is required		Understanding of what is required.		Not certain of what is required.		
	Able to propose a topic that strongly links to one of the themes of study.		Able to identify a topic that links to one of the themes of study		Unable to identify focus of the assignment and its relevance.		
	Has many aspects of originality to it and strongly related to area of study.		Within area of study. Topic not original but has some aspects that will provide new information.		Not within area of study Within but already well documented. Needs to re submit.		
	6	5	4	3	2	1	0
Explanation of choice	Explanation is clearly expressed in a well-structured essay. Paragraphs are strongly linked and error free.		Explanation is written in a structured essay with a few minor errors in language use.		Explanation is difficult to follow. Writing is not structured well. Many language use errors.		
Total	/ 12						

Remember you must:

- a) Carry out interviews (2 or more individuals)
- b) Use secondary sources such as books, journals newspapers. (not less than 3)
- c) Use no more than three internet sources.

Part B

Criteria	Very Good	Good	Need more help in locating relevant sources
	5 4	3	2 1 0
Sources	<p>Interviewees identified are highly relevant and well explained.</p> <p>Library sources are strong and well explained.</p> <p>Internet sources are dependable and well explained.</p>	<p>All three types of sources identified with an explanation.</p> <p>Most are dependable.</p>	<p>Choice and location of sources reflect poor knowledge of finding information.</p> <p>Needs to get assistance in this area.</p>
	3	2	1 0
Bibliographic details	All bibliographic details provided using the format provided.	Most details are provided.	Many details are left out.
Total	/8		

ASSIGNMENT 2: CRITICALLY EVALUATE AND ORGANIZE INFORMATION

Due Date: 17th April, 2015 (*End of Week 8*)

Value: 15% of final grade

Marks: 35 marks

Learning outcomes:

Upon completion of this section the assignment you should be able to:

1. Skim through articles for information
2. Analyze and evaluate information for use in your research paper.
3. Organize your information for best effect.
4. Cite references in a consistent prescribed format.

Instructions

- **Collect your data.**
- **Critically evaluate the data (information) that you have collected.**
- **Write summary notes you will use in the data grid provided on p.23. Ensure that you have included all bibliographic details in the grid.**

Assignment 2 submission will be made up of TWO parts:

A. Your **evaluation** of the data you have collected which is to be written in the following manner:

5 short paragraphs in answer to these questions:

- a) Do the sources answer my research question?
- b) Which of the sources provide strong information for my research and why?
- c) Which sources are weak and why?
- d) Do I need to consult other sources?
- e) What other sources do I need to consult?

B. Submit the **Data Grid** in which you will write summary notes from each of your sources. These will be notes that you may later use in the first draft of your project.

Research Organizer for HYF01 Research Assignment

Topic

Name

Bibliographic Details of the sources used.	Reference 1. Author/Title/city of publication Publisher/Page or pages/Date	Reference 2. Author/Title/city of publication Publisher/Page or pages/Date	Reference 3. Author/Title/city of publication Publisher/Page or pages/Date
Question/topic	Summary notes	Summary notes	Summary notes
Bibliographic Details of the sources used.	Reference 1. Author/Title/city of publication Publisher/Page or pages/Date	Reference 2. Author/Title/city of publication Publisher/Page or pages/Date	Reference 3. Author/Title/city of publication Publisher/Page or pages/Date
What question or topic of your research does this source provide information for? Q.	Summary notes	Summary notes	Summary notes
Bibliographic Details of the sources used.	Reference 1. Author/Title/city of publication Publisher/Page or pages/Date	Reference 2. Author/Title/city of publication Publisher/Page or pages/Date	Reference 3. Author/Title/city of publication Publisher/Page or pages/Date
What question or topic of your research does this source provide information for? Q.	Summary notes	Summary notes	Summary notes

Bibliographic Details of the resources used.	Reference 1. Author/Title/city of publication Publisher/Page or pages/Date	Reference 2. Author/Title/city of publication Publisher/Page or pages/Date	Reference 3. Author/Title/city of publication Publisher/Page or pages/Date
What question or topic of your research does this source provide information for? Q.	Summary notes	Summary notes	Summary notes
Bibliographic Details of the resources used.	Reference 1. Author/Title/city of publication Publisher/Page or pages/Date	Reference 2. Author/Title/city of publication Publisher/Page or pages/Date	Reference 3. Author/Title/city of publication Publisher/Page or pages/Date
What question or topic of your research does this source provide information for? Q.	Summary notes	Summary notes	Summary notes
Questions/topics/sub topics of research	Reference 1. Author/Title/city of publication Publisher/Page or pages/Date	Reference 2. Author/Title/city of publication Publisher/Page or pages/Date	Reference 3. Author/Title/city of publication Publisher/Page or pages/Date
What question or topic of your research does this source provide information for? Q.	Summary notes	Summary notes	Summary notes

ASSIGNMENT 2: MARKING RUBRICS

Study this marking rubric before you begin your assignment.

Criteria	Very Good	Good	Needs more work
Part A Analysis and evaluation of information	10 9 8	7 6 5	4 0
	Displays a detailed understanding of sources used and clearly outlines steps needed to collect more data.	Displays some understanding of notes compiled and has some idea of data needed to be collected.	Displays some to little understanding of the process and is quite unable to identify steps needed to be taken to move forward.
Part B Bibliographic details	10 9 8	7 6 5	4 0
	Copied accurately from source with all details in place.	Copied most of the details with a few minor errors.	Little attempt made to copy details. A lot of missing information.
Summary Notes	15 14 13	12 6	5 0
	Well written and thorough notes that reflect ability to select relevant information.	Relevant notes reflecting good understanding of selected topic	Notes are poor, mainly irrelevant. Must rework questions Unable to evaluate information gathered.

ASSIGNMENT 3

Due Date: 15th May, 2015 (*End of Week 12*)

Value: 25%

Marks: 45 marks

Learning Outcomes:

Upon completion of this section of your major assignment you will be able to:

1. Present your research in an appropriate and effective manner.
2. Communicate your findings in a clear and fluent manner.
3. Synthesize or create a new body of information that you have researched.
4. Assess a completed work for any weaknesses.

Instructions

1. Write up your information in ONE of the following styles:
 - i. An essay - 800 words
 - ii. Project report - 800 words
 - iii. PowerPoint presentation with presentation notes 8- 12 slides
2. Study the marking rubrics to find out how your final product will be assessed.
3. Before you make your final submission you will also need to keep an account of your learning process. Use the questions below to help keep you on track and submit these as well.
4. **(a) Presenting: What is the best way to present the information?**
 - How have I been asked to present my information?
 - How will I arrange the information so that my ideas are clear?
 - Have I prepared my information to suit my audience?
 - Have I included everything that I needed to and followed the task guidelines?

(b) Communication: How well have I shared the information?

- How did I go with each step of the research process?
- Do I need any practice with any stage or skill?
- Did I answer the topic as instructed and to the best of my ability?
- Can I identify what I have learned?
- Would I feel proud for anyone to view my work?

ASSIGNMENT 3: MARKING RUBRIC

Criteria	Excellent	Very Good	Satisfactory	Unsatisfactory	POINTS
Introduction	5	4	3	2 1 0	/5
	The introduction clearly presents the overall topic and draws the viewer into the presentation with captivating questions.	The introduction is clear and coherent and relates to the topic.	The introduction shows some structure but does not create a strong sense of what is to follow. May be overly detailed or incomplete and is somewhat appealing to the audience.	The introduction is weak and does not indicate in any way what is to follow. The sequencing is unclear	
Content (Power point and written project or essay)	15 14 13	12 11 10 9	8 7	6 - 0	/15
	Content is written clearly and concisely with a logical progression of ideas and supporting information. The project includes motivating questions and advanced organizers. The project gives the audience a clear sense of the main idea. Information is accurate.	The content is written with a logical progression of ideas and supporting information. Includes persuasive information from reliable sources.	The content is vague in conveying a point of view and does not create a strong sense of purpose. Includes some persuasive information with few facts. Some of the information may not seem to fit. Sources used appear unreliable.	The content lacks a clear point of view and logical sequence of information. Information is incomplete, out of date and/or incorrect. Sequencing of ideas is unclear.	

Layout	5	4	3	2 1 0	/5
	The layout is visually pleasing and contributes to the overall message with appropriate use of headings, subheadings and white space.	The layout uses horizontal and vertical white space appropriately.	The layout shows some structure, but appears cluttered and busy or distracting with large gaps of white space or uses a distracting background.	The layout is cluttered, confusing, and does not use spacing, headings and subheadings to enhance the readability.	
Conclusion Essay/Project Report /PPT	5	4	3	2 1 0	/5
	Engaging and aptly sums up focus of research	Aptly sums up focus of research	Basically sums up focus of research	Does not adequately sum up focus of research	
Citations Essay/Project Report/ PPT	5	4	3	2 1 0	/5
	Sources of information are properly cited and the audience can determine the credibility and authority of the information presented. All sources of information are clearly identified and credited using appropriate citation format.	Most sources of information use proper citation format and sources are documented to make it possible to check on the accuracy of information.	Sometimes copyright guidelines are followed and some information, photos and graphics do not include proper citation format.	No way to check validity of information.	
Writing Mechanics Essay, Project Report	10 9	8 7	6 5 4	3 2 1 0	/10
	The text is written with no errors in grammar, capitalization, punctuation, and spelling.	The text is clearly written with little or no editing required for grammar, punctuation, and spelling.	Spelling, punctuation, and grammar errors distract or impair readability. (3 or more errors)	Errors in spelling, capitalization, punctuation, usage and grammar repeatedly distract the reader and major editing and revision	

				is required. (more than 5 errors)	
TOTAL POINTS					/45

(Adapted from University of Wisconsin – Stout)

<https://www2.uwstout.edu/content/profdev/rubrics/pptrubric.html>

[Comment by Heena Lal \(18.05.2015\)](#)

The Facet on 'Organise and Manage' is also strongly developed and assessed in the assignment as evidenced by the criteria 'Layout'.

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